

# Little Budworth Parish Plan Steering Group

## Minutes of Meeting on Tuesday 11 December 2012

Present: Malcolm Carnegie  
Peter Robinson  
Tony Hall  
Andy Martell  
Sarah Baron  
Barbara Iceley  
Joanne Jeffs  
Cora Cowap

Apologies: Debra Jones

### **1 Minutes from Previous Meeting**

No matters were arising from previous minutes. MC apologised that no Agenda had been sent out.

### **2 Matters Arising**

Following on from the last meeting the winners of the logo competition were Barley Jeffs with Operation Awesome Village and Val Martell for the adults. These logo's will be used on the leaflet. All the Logo entries will be put onto the web site so that everyone will have the opportunity to see the wonderful entries that were received. MC commented on the good response from the Parish.

AM has done an excellent job of designing the leaflet. It is eye-catching and sends out the right message. SB asked if there should be some broad questions added to the leaflet as it would be going to a wide audience and was an opportunity to get some responses. It was agreed that questions like: - what do you like/dislike about your village and what changes would you like to see in the village would be added to the leaflet. The changes were discussed and AM will amend and email to the committee. **Action: AM**

TH had looked into prices for the printing:- Simply Signs £179 for 500 copies/£249 for 1000, NMC Design and Print £125 for 500 and Gresty Printers £87 for 500. TH will see if NMC Design and Print can match Gresty Printers and if not we will go with Gresty. Action: TH

### **3 Matters Discussed**

The costing budget was discussed and a rough guide is as follows:-

Flyer -            Printing £100  
                      Postage £125  
                      Envelopes £20  
                      Labels £20  
                      Printer Ink £30

Survey -           Printing £300  
                      Postage £125  
                      Envelopes £20  
                      Labels £20  
                      Printer Ink £30

Promotion Material- Pop up Stand £120  
                             Posters £100

Workshops -    Miscellaneous £50

This budget of approximately £1000 should take us through to July 2013. The Parish Council will act as treasury for this. MC to get the budget sent off as soon as he is able.

**Action: MC**

MC has been working on the website, it is a skeleton at the moment and needs populating. It will hold a wealth of information on the village with all sorts of contacts listed and what is going on in the village. MC will look into the possibility of going straight to OAV (Operation Awesome Village) when you go on to the LBPC web site as he continues work on the website. **Action: MC**

A big session on survey design will be needed at the next meeting scheduled for January.

AM and MC will look into the possibility of putting something into the parish Magazine including the good response to the logo entries and bullet points and news on the LBPPSG.

#### **4 Any Other Business**

MC briefly discussed the issue that is being raised at Little Budworth Country Park/Common. The lease which is with CWAC at present expires in February and CWAC council do not wish to extend this lease. This may be something that we will be getting involved with in the future and will be discussed further at a later date.

#### **5 Date and Time of Next Meeting**

The next meeting will be held on Tuesday 8 January at 7.30pm in the Village Hall.

J Jeffs  
12 December 2012