

# **Little Budworth Parish Plan Steering Group**

## **Minutes of Meeting on Tuesday 23 April 2013**

Present: Malcolm Carnegie  
Sarah Baron  
Tony Hall  
Andy Martell  
Jack Martell  
Joanne Jeffs  
Peter Robinson  
Barbara Iceley  
Debra Jones

Apologies: Cora Cowap

### **1 Matters Arising from Previous Minutes**

There were no matters arising from previous minutes.

### **2 Matters Discussed**

Questionnaire version 0.5 was handed out. MC thanked everyone for their feedback. SB reported that the questionnaire needs to be modified so as not to raise expectations too much. The Parish Plan will be important to communicate views to the Parish Council. Questions have now been numbered. Everyone was mostly happy with the questions but the format needs work. AM will meet with MC to work on the format. MC will also work on a spreadsheet to analyse the results.

SB suggested that the final draft is piloted on family members. SB also suggested a prize draw to encourage the questionnaire to be returned but then names would have to go on the questionnaires. SB also reported that it would not be ideal to distribute the questionnaire over the summer.

### **3 Any Other Business**

There was no other business.

### **4 Date and Time of Next Meeting**

MC and AM will meet on 30<sup>th</sup> April to discuss the format and then meet on 14 May to discuss possible final draft.

J Jeffs  
2 May 2013